

Application for a University of Bedfordshire Library account (Remote access)*

Section 1 Please complete in BLOCK CAPITALS

First Name:	<input type="text"/>
Middle Names:	<input type="text"/>
Family Name:	<input type="text"/>
Date of Birth:	<input type="text"/>
E-mail address:	<input type="text"/>
Institution:	<input type="text"/>
UoB Courses Taught:	<input type="text"/>

Do you need access to these resources outside the UK? **Yes / No**

Section 2

I confirm the above individual is currently teaching the course/s listed.
I will inform the University if this ceases to be the case.

HE Adviser/Coordinator, Vice Principal or equivalent

Name (Block capitals):	<input type="text"/>
Designation:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>

Please read the following very carefully, sign the copyright acknowledgement and post, e-mail or fax the completed form to:

LRC Manager, Library (Remote access) Application, Learning Resources Centre, University of Bedfordshire, Park Sq., Luton LU1 3JU, UK.

e-mail to: library.services@beds.ac.uk

Fax to: 01582 489325 (00 44 1582 489325)

If any details are missing or you do not sign the copyright acknowledgement we will be unable to issue you with an account.

Personal data provided by individuals to the university and its associated enterprises will be held in accordance with the provisions of the Data Protection Legislation. Where it is necessary to the efficient and proper running of the university, any personal data held may be disclosed to others, subject to prevailing good practices and the legal provisions relating to the holding and disclosure of personal data.

***If you require physical access to our library services you need to apply for a Visitor ID card via your HEI Adviser/Coordinator, Vice Principal or equivalent.**

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Section 3

Name (Block capitals):	<input type="text"/>
Signed:	<input type="text"/>
Date:	<input type="text"/>

Confirmation that your account has been set up will be sent to your e-mail address, including details of how to access resources externally.